



Cannon Beach Christian Conference Center

PO Box 398, Cannon Beach, Oregon 97110 (503) 436-1501 or (800) 745-1546

RETREAT GROUP APPLICATION AND CONTRACT

Name of Applicant/Organization: _____ Org Phone: _____
 Address: _____ City: _____ State: _____ ZIP: _____
 Contact/Representative: _____ Wk Phone: _____ Hm Phone: _____
 Address: _____ City: _____ State: _____ ZIP: _____
 Arrival Date/Time: _____ /15 at _____ Departure Date/Time: _____ /15 at _____ E-Mail: _____
 Buildings Reserved (# rooms per building): _____
 Meeting Rooms Reserved: _____ Dining Room Reserved: _____

1. MISSION STATEMENT – STATEMENT OF FAITH – PURITY POLICY

- A. The above-named Applicant/Organization and Contact/Representative must agree with and adhere to the attached *Cannon Beach Conference Center Mission Statement, Statement of Faith (Doctrinal Statement) & Purity Policy* and must ensure that all teachings during the retreat reflect this agreement.
- B. Cannon Beach Conference Center may, at its discretion, cancel this retreat if CBCC management determines or observes disregard for item 1A.

2. DEPOSIT – CANCELLATIONS – CHANGES TO CONTRACT – MINIMUM

- A. Deposit: The applicant agrees to submit a deposit of \$xxx.00 with this application/contract. Deposits are non-refundable and will be applied toward the total retreat bill. In the event the applicant's application is not approved, the deposit will be promptly refunded.
- B. Cancellations: In the event the applicant cancels a scheduled retreat, the entire pre-paid deposit will be forfeit. In the event the applicant cancels a scheduled retreat with less than nine months notice, the applicant agrees to pay a cancellation fee of \$xxx.00 in addition to forfeiting the pre-paid deposit. In the event the applicant cancels a scheduled retreat with less than 3 months notice, the applicant agrees to pay a cancellation fee of \$xxx.00 in addition to forfeiting the pre-paid deposit. Applicable charges will be due to Cannon Beach Conference Center within 30 days of the actual cancellation. In the rare instance that CBCC must cancel a scheduled retreat; the entire pre-paid deposit will be promptly refunded to the applicant.
- C. Changes to Contract, including Rescheduling: In the event the applicant reschedules a scheduled retreat nine months or more in advance, the deposit will be applied to the newly scheduled retreat, less a \$200.00 administrative fee. If the scheduled retreat is rescheduled with less than nine months notice, the entire deposit will be forfeit and a new deposit will be required. Rescheduled retreats must occur within the same calendar year or such rescheduling will be considered as a cancellation (see above cancellation charges). Changes to financial terms within this contract (changes in rates, meal plans, etc.) are not possible within three months of the scheduled retreat. Any changes prior to three months must be pre-approved in writing.
- D. Minimum: The applicant agrees to pay Cannon Beach Conference Center for all charges within 15 days of the departure date of the scheduled retreat. Although the actual final billing for this retreat will not occur until the retreat itself, the applicant agrees to pay a minimum of \$xxx.00 for this retreat.

3. RATES – FEES – OTHER CHARGES

- A. The applicant agrees to the rates and fees appearing on both sides of this document. Any discounts have already been figured into these rates.
- B. No Shows OR Partial Stays: A final count must be phoned in to the Conference Center at least 5 DAYS prior to the scheduled retreat. For each "no show" below that final count, \$25.00 per scheduled person will be charged. Although discouraged, partial stays can only be accommodated by the Conference Center if arranged at least 5 DAYS prior to the scheduled retreat. Call the Conference Center for rates.
- C. Facility Fees: a \$25 charge for each attending guest staying off-site, but excluding local home-owners, *when* contracted on-site lodging was/is available with or without purchasing meals at CBCC; and a \$10 charge for each person attending a retreat for the day with or without purchasing meals at CBCC.
- D. "No Pets or Smoking in Rooms" Policy: A "Cleaning Fee" of \$75.00 per room is charged if this policy is disregarded.
- E. Ecola Creek Lodge Rooms: A \$50.00 per night fee is charged for each Ecola Creek Lodge room contracted but not used. (Exception: CBCC may allow up to 25% of the contracted rooms to be released IF at least 15 days notice is given. Exceptions must be approved by CBCC in advance and in writing). All standard guestrooms and suites at Ecola Creek Lodge require at least 2 paying occupants per room. Apartments require at least 3 paying occupants per room, possibly four. (See your Room Assignment Sheets for specifics). NOTE: Scholarships offered by CBCC are not valid at Ecola Creek Lodge.

4. APPLICATION DEADLINE – GENERAL

If the applicant fails to return this application/contract with the necessary deposit on or before the due date specified, the Conference Center can, without notice, schedule the facilities and dates (mentioned above) to a third party. This application/contract is NOT binding until BOTH parties have signed below.

Deposit and application
DUE DATE: _____ **date**

As an authorized representative of the above-named Applicant/Organization, I have read the terms and conditions of this application/contract (with the attachments) and I hereby accept them, understand them and am in full agreement with them on behalf of the Applicant/Organization I represent. I understand that Cannon Beach Conference Center has the discretion to accept or deny this application.

ORGANIZATION / APPLICANT REPRESENTATIVE (sign here)

CANNON BEACH CONFERENCE CENTER REPRESENTATIVE

By: _____

By: _____

Position _____ Date _____

Position _____ Date _____

RATES CHARGED

ALL PACKAGE RATES ARE PER PERSON AND INCLUDE:

NIGHTS LODGING

BREAKFASTS

DINNER

(All taxes, and use of meeting facilities as described on the front of this application/contract are included in these rates)

PACIFIC VIEW LODGE		BEACH FRONT		TIDES	
#Guests Per Room	Rate Per Guest	#Guests Per Room	Rate Per Guest	#Guests Per Room	Rate Per Guest
1		1		1	
2		2		2	
3		3		3	
4		4 or 5		4	
5 or 6				5	
PACIFIC VIEW LODGE – “BUNK” ROOMS				6	
1				7 or 8	
2					
3					
4					
EAST HAVEN		NORTH HAVEN - FRONT		ANCHORAGE	
#Guests Per Room	Rate Per Guest	#Guests Per Room	Rate Per Guest	#Guests Per Room	Rate Per Guest
1		1		1	
2		2		2	
3		3		3	
4 or 5		4		4	
		5 or 6		5 or 6	
		NORTH HAVEN - BACK			
		1			
		2			

Sample

ADDITIONAL NOTES:
<p>Special/Medical Diets cost 10% of meal pkg with advance notice, 15% if notice given at retreat.</p>

ECOLA CREEK LODGE ROOMS:
See Section 3E on this Application/Contract for policies that are unique to the usage of these rooms.

* MEALS ONLY RATES (adults):	
BREAKFASTS:	10.85
LUNCHES:	11.25
DINNERS:	16.25
Special/Medical Diets:	See additional notes for cost
ALL MEALS:	

*SEE FRONT re: "Facility Fees"

CHILDREN'S RATES:	
0-4 YEARS:	**No charge for meals or lodging
5-12 YEARS:	½ meal cost and full lodging rate

OPTIONAL REFRESHMENTS & SERVICES:	
AV Tech recording or if using Main Chapel sound board	\$20/session
Coffee Service:	Starting at \$20.00
Water Stations:	\$7.00/\$3.50
Communion:	Starting at \$15.00
Tablecloths:	\$3.00 each
Refreshments:	Call for list

ADDITIONAL NOTES RE: CHILDREN:
Children ages 0 - 4 should not be factored into "# Guests Per Room" when factoring rates. All children ages 0 – 12 must be accompanied by an adult in the room (except Pacific View bunk rooms)

Cannon Beach Conference Center

attachment

Mission Statement

This page must remain
attached to the
Application/Contract.
- Do not remove -

The mission of the Cannon Beach Conference Center is to provide and support Christ-centered Biblical instruction, which promotes spiritual growth in individuals and families. This is primarily carried out in a beach resort setting where quality programs, attractive facilities, and a well-trained Christian staff provide an atmosphere for Christian fellowship, renewal, and relaxation.

Statement of Faith (Doctrinal Statement)

Article I - The Scriptures: We believe in the supernatural and plenary, verbal inspiration of the entire Scriptures in their original writings, that they are inerrant and infallible and that their teachings and authority are absolute, supreme, and final (1 Cor. 2:13; 2 Tim. 3:16-17; 2 Pet. 1:20-21).

Article II - The Godhead: We believe in one Triune God, Father, Son, and Holy Spirit, all eternal in being, identical in nature, equal in power and glory, and having precisely the same attributes and perfections. We believe God is self-sufficient and is the cause of all things. He relies upon nothing outside Himself to accomplish His will. (Deut. 6:4; 2 Cor. 13:14; Col. 1:16-17; Rom. 11:36)

Article III - Man's Creation and Fall: We believe that man was created in the image and likeness of God but through Adam's sin became alienated from God, acquired a sin nature, and came under the judicial sentence of death (Gen. 1:25-27; Rom 3:22-23; 5:12-21; Eph. 2:1-3, 12).

Article IV – The Person and Work of Jesus Christ: We believe that the Lord Jesus Christ, the eternal Son of God, became man, without ceasing to be God, having been conceived of the Holy Spirit and born of the Virgin Mary in order that He might reveal God and redeem sinful man. We believe that the Lord Jesus Christ accomplished our redemption through His death on the cross as a propitiatory and substitutionary sacrifice, and that our redemption is made sure to us by His resurrection from the dead in the identical, though glorified, body in which He was crucified. We believe that the Lord Jesus Christ is now in Heaven exalted at the right hand of God where, as High Priest for His people, He fulfills the ministry of Representative, Intercessor, and Advocate (John 1:1-2; Luke 1:35; Rom. 3:24-25; 1 Peter 1:3-5; Heb. 9:24; 7:25; Rom. 8:34; 1 John 1:1-2).

Article V – The Holy Spirit: We believe in the Holy Spirit, the third Person of the Godhead, in the present age indwells all believers in the Lord Jesus Christ, baptizes them into the Body of Christ and seals them unto the day of redemption, and we believe that every believer is commanded of God to be filled with the Holy Spirit (Rom. 8:9; 1 Cor. 12:12-14; Eph. 1:13-14, 5:18-20).

Article VI – Salvation: We believe that salvation is the gift of God offered to man by grace and received solely by personal faith in the Lord Jesus Christ, and that this faith will manifest itself in works pleasing to God (Eph. 2:8-10; Tit. 2:11-14).

Article VII – The Church: We believe that the Church is the spiritual organism made up of all born-again persons in this age. (Eph. 1:22-23, 5:25-27; 1 Cor. 12:12-14).

Article VIII – The Final State: We believe that the condition and retribution of the lost and the salvation and blessedness of the saved are conscious and everlasting (Mark 9:43-48; Rev. 20:15, 22:3-5, 11).

Mission Statement and Statement of Faith (Doctrinal Statement) approved by Cannon Beach Conference Center Board of Directors, December 1998

Purity Policy

Cannon Beach Conference Center believes that all expressions of sexual intimacy outside the bonds of a monogamous heterosexual marriage are unbiblical¹.

Therefore, Cannon Beach Conference Center requires that all guests and guest groups adhere to this position in both teachings and conduct. Cannon Beach Conference Center reserves the right to refuse and/or cancel reservations of guests and/or guest groups who either disagree with or disregard this position.

¹ 1 Corinthians 6:9-11, Hebrews 13:4, Romans 1:24-27